

## Property Committee Annual Report 2020

Acting Team Leader: Dawn Virva

Council Liaison: (Kevin Helfert, has since resigned)

Members: Jim Forbes, Mark Glowczynski, Gary Haut, Chip Lake, Bryan Rauworth, Bob Tracy,  
Gary Wintersteen

This year, the Property Committee found themselves taking advantage of the COVID-19 Pandemic by working on projects that would normally be saved for times like the summer, when the building wasn't occupied.

The biggest project was tackling the Preschool lighting. Brian Rauworth did extensive research to find replacement fixtures and do so in the most economical way possible. We were fortunate to find all the fixtures on Amazon, and with the help of Phil Sleezer, Gary Wintersteen, and Gary Haut, Bryan got the fixtures up and working. The Preschool is now lit with a much brighter, happier form of lighting which the teachers love!

Chip Lake has been tackling all our internal doors by leveling, sanding, and varnishing them so they properly swing. This seems to be an on-going job.

Screens in the sanctuary and around the building have been replaced, and they will need to be installed in warmer weather.

A new lawnmower was purchased this summer. We will be putting the old SKAG lawnmower up for sale.

The restrooms on the office level have been changed to "unisex" restrooms now. Shut-off valves were installed on all toilets and sinks, which allows us to turn the water off to do a plumbing project, rather than to turn off the water to the entire building. A baby-changing station was installed in the old men's restroom, as well as a "handicapped notification" on the south end of the building; a new, higher-standing toilet was installed in the old ladies' restroom across from Pastor's office. All restrooms on this floor now have proper signage, which makes it great when there are funerals, etc., in the narthex.

Bryan Rauworth researched and realized that the church should have a water softener especially with the addition of the new chiller. A water softener was purchased in the summer and put in by Bryan Rauworth and Chip Lake. After some tweaking, we now have rust-free water, and thanks to a local salt delivery, we get our salt delivered and put right into the tank. This was a long time in coming.

Another big project was renting a scissor lift to replace the outside light fixtures that shine onto the cross in the front of the building. The cross now shines brightly for all to see! Additional lighting inside the sanctuary was also tackled; bulbs were replaced as needed.

We continue to have roofing issues such as shingles being blown off, leaks, etc. We are under contract with a roofing company, and they come out as needed to do any fixes. The roof is something that will eventually need to be replaced.

The building is now wired for WIFI. If you are doing any type of work inside the building and you need internet access, just ask for the password.

The sanctuary PC received a new monitor, lighting, and other peripherals to be able to hook everything up with our newly purchased cameras to enable us to live-stream services.

The landscaping that was supposed to be done in the Spring, was done right at the beginning of winter. Once Spring comes, you will be able to see for yourself all of the different ornamental grasses and scrubs that were installed to soften the corners of the building and enable our mowers to easily navigate the grassy areas.

The new chiller was installed last January and was fired up and working this past summer. This was an investment that was a long time in coming. We find the chiller to be operating and cooling the building very well, not to mention how economical it is proving to be!

**Projects that will need to be tackled this year include:**

1. Replace the existing SOTH exterior sign on Route 7. A committee has been formed to do this and a sign company is currently under contract. Hope to have a new sign by Spring;
2. Our new siding on the north and south wings of church will need another coat of paint this year, to keep with the manufacturers' warranty;
3. Installing the repaired screens;
4. Replace faucet in old ladies' room;
5. Air conditioning exhaust from Nursery room needs outside cover to be replaced;
6. Sell the old SKAG lawnmower;
7. Clean out storage room in basement so things do not need to be stored in electrical room;
8. Another landscaping issue that still needs to be taken care of, is installing a drainage system on the north side of the church, similar to what was installed on the south side. This will keep the moisture and leakage down from what's been appearing in the Preschool and downstairs area;
9. Repairing and/or resurfacing of the cracks in the parking lot;
10. Tiles throughout the church need to be replaced or repaired.
11. New to replace 2 wooden Preschool doors that lead to outside.
12. Overhand all around church and awning windows need to be painted and/or stained and/or varnished.

If anyone finds an issue within the building grounds that they feel needs to be addressed, please call the office or email me at [soth.office@shepherdofthehill.com](mailto:soth.office@shepherdofthehill.com) and we will be sure to take a look at it! Also, we could always use more hands to work on building projects. Please, if you feel this is something you are being called to do, call the office or email us.